



**Request for Evaluation and Treatment - Work Related Illness or Injury**

*PLEASE PRINT*

Employee Name: \_\_\_\_\_ Date, Time of Injury/Illness: \_\_\_\_\_

SSN: \_\_\_\_\_ Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Brief Description Injury/Illness: \_\_\_\_\_

Authorization is granted to **University Occupational Medicine Clinic (UCOM)/UCMC Emergency Room** to evaluate and treat the above-named employee. Please send a copy of this report, other reports and associated billing statement(s) to:

**Leave Administration - 6054 S. Drexel Avenue Chicago, IL 60637**  
**Email: [leaveadministration@uchicago.edu](mailto:leaveadministration@uchicago.edu)**

Dept. Supervisor/HR Administrator: \_\_\_\_\_  
PRINT NAME SIGNATURE

**Note:** University Occupational Medicine Clinic (UCOM), Room D136 (behind the Adult ER) at 5841 S. Maryland Ave., Mail Code 7103 Hours: 7:30 am to 3:30 pm Mon - Fri.

*At all other times, use the Adult Emergency Room at Mitchell Hospital.*

**UCOM/ER Report (or attach report)**

Date, Time of Exam:

Subjective:

Objective:

Impression:

Plan:

Return to Work/Restrictions:

By: \_\_\_\_\_