All Resource Groups must submit an application for review and approval for formal recognition of the Resource Group. Please submit questions or a completed application to Human Resources.

|  |  |
| --- | --- |
| **Name of Resource Group:** |   |
| **Name of Organizer:** |   |
| **University/UCMC Role:** |   |
| **Location:** |   |
| **Phone:** |   |
| **Email:** |   |

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature:** |  | **Date:** |  |

# What is the group’s purpose (500 words or less)?

Click here to enter text.

# Please provide three examples of how your group’s purpose advances the organization’s annual operating plan and/or the Diversity, Equity and Inclusion Strategic priorities.

# Signatures of at least 10 employees who indicate they will join your Employee Resource Group.

|  |  |  |
| --- | --- | --- |
| **Print Name** | **Role within University/BSD/UCMC** | **Signature** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |
| 8. |  |  |
| 9. |  |  |
| 10. |  |  |

# Executive Champion

The Executive Champion (“EC”) is generally a Vice-President, faculty member or departmental administrator at UCMC, BSD or University. The EC will serve as a liaison, advocate, advisor and ally of the Resource Group.

|  |  |
| --- | --- |
| **Print Name:** |  |
| **Title:** |  |
| **Signature:** |  |
| **Date:** |  |

# Resource Group Application – HR Recommendation

The application for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Resource Group has been reviewed Human Resources and forwarded with the following recommendation:

Approve: \_\_\_\_\_ Disapprove: \_\_\_\_\_

Comments:

|  |  |
| --- | --- |
| **Print Name:** |  |
| **Title:** |  |
| **Signature:** |  |
| **Date:** |  |