



Definition of Acceptable Documents

TYPE OF DEPENDENT	ACCEPTABLE DOCUMENTATION (COPIES ONLY NO ORIGINALS) TO SUBMIT		
Spouse or Civil Union Spouse	One of the following: <ul style="list-style-type: none"> • Marriage Certificate • Civil Union Certificate 	AND	Any one of the following: <ul style="list-style-type: none"> • Driver's licenses or other state issued identification of employee and spouse/civil union spouse with matching addresses • Page 1 of federal or state tax return (1040, 4506, 4506-T, 8879 or M8453) from one of the prior two years, listing spouse/civil union spouse ⁱ • Immigration papers (if marital status is listed)
Domestic Partner	Any three of the following: <ul style="list-style-type: none"> • Joint mortgage or lease • Designation of domestic partner as beneficiary for life insurance & retirement contract • Designation of domestic partner as beneficiary in employee's Legal Will • Durable property and health care power of attorney • Joint ownership of motor vehicle, joint checking account, or joint credit account 		
Child ▪ Biological	One of the following: <ul style="list-style-type: none"> • Birth certificate (copy of original) ⁱⁱ • Paternity/maternity test (notarized) • Court-approved child support order 		
Child ▪ Adopted	One of the following: <ul style="list-style-type: none"> • Reissued birth certificate (listing adoptive parent names) • Adoption papers • Court-approved child support order 		
Child ▪ Stepchild	One of the following: <ul style="list-style-type: none"> • Birth certificate (copy of original) ⁱⁱ • Reissued birth certificate (listing adoptive parent names) • Paternity/maternity test (notarized) • Adoption papers • Court-approved child support order • Court-approved guardianship papers 	AND	One of the following: <ul style="list-style-type: none"> • Marriage certificate of parents • Civil Union certificates of parents
Child ▪ Child of Domestic Partner	One of the following: <ul style="list-style-type: none"> • Birth certificate (copy of original) ⁱⁱ • Paternity/maternity test (notarized) • Court-approved child support order 	AND	Any three of the following: <ul style="list-style-type: none"> • Joint mortgage or lease • Designation of domestic partner as beneficiary for life insurance & retirement contract • Designation of domestic partner as beneficiary in employee's Legal Will • Durable property and health care power of attorney • Joint ownership of motor vehicle, joint checking account, or joint credit account

ⁱ To protect your privacy, black out Social Security numbers and all financial information or monetary amounts appearing on any documents submitted.

ⁱⁱ A birth certificate includes the name of at least one parent covered under The University of Chicago's medical, dental, vision or life plans or eligible for tuition benefits.

In the event of a conflict between what is stated in this document and the governing plan document(s), the plan document(s) will control.