Open Enrollment – Coordination of Benefits

- Pertains to:
  - Life Events (example: Marriage)
  - Employment Status Changes (example: Part time to Full time)

- If an event occurs prior to or during Open Enrollment:
  1. Employee must enroll in benefits for the life event
  2. After it is approved, they can complete Open Enrollment

- If an event occurs after Open Enrollment closes:
  1. Employee must enroll in benefits for the life event
  2. After it is approved, employee must complete the Open Enrollment event again