

June 1, 2020

Re: New COBRA Administrator

The University of Chicago will be transitioning COBRA Administrative Services from HealthEquity (WageWorks) to Discovery Benefits, Inc. (DBI) effective July 1, 2020. Once you have submitted payment for the month of June, you will receive a COBRA Takeover Notice from DBI. This notice will include specific contact information and your July premium invoice. **Your current COBRA information will not be transitioned to DBI until your final payment for the month of June is received and processed by HealthEquity (WageWorks).** As such, we recommend that you make your June payment as early as possible to ensure timely delivery of your new COBRA paperwork.

**Payments with Discovery Benefits, Inc.**

**COBRA payments for the month of July should be sent to DBI instead of HealthEquity (WageWorks).** Going forward each month, you will receive a premium invoice from DBI. Your COBRA Takeover Notice will also include website access information in order to set up your online account. Once you have set up your online account, you may sign up for automatic payments through the recurring payments page or by completing the ACH form and sending it to DBI for processing. You may also pay by check using the instructions on the invoice.

**Who to Contact with Questions**

Please continue to contact HealthEquity (WageWorks) with any questions you may have until you receive your COBRA takeover notice from DBI. If you have any questions after you have received your takeover notice, please contact DBI.

**Contact Information**

	Email	Phone	Website
Benefits Office	<a href="mailto:benefits@uchicago.edu">benefits@uchicago.edu</a>	(773)702-9634	<a href="https://humanresources.uchicago.edu/benefits/discoverybenefits.shtml">https://humanresources.uchicago.edu/benefits/discoverybenefits.shtml</a>
WageWorks		(877)822-9091	<a href="https://mybenefits.wageworks.com">https://mybenefits.wageworks.com</a>
Discovery Benefits	<a href="mailto:cobraadmin@discoverybenefits.com">cobraadmin@discoverybenefits.com</a>	(866) 451-3399 <b>Hours of Operations:</b> 6:00 AM to 9:00 PM CST	<a href="https://cobra.discoverybenefits.com">https://cobra.discoverybenefits.com</a>

Sincerely,



Elizabeth Walls  
Director of Health, Welfare and Retirement