



- Work with your manager to select the courses that are relevant to your needs and career goals, as well as the needs of your unit
- Reference the Training & Development Catalog and the Training & Development Calendar for full course descriptions and scheduled offerings
- Register for courses via <https://training.uchicago.edu/>

Value Creation

<p>Create Strategic Vision & Purpose</p> <ul style="list-style-type: none"> ❑ Getting Started as a New Leader ❑ Essentials of Leadership ❑ Making High Quality Decisions 	<p>Celebrate Diversity & Inclusion</p> <ul style="list-style-type: none"> ❑ Valuing Differences
<p>Demonstrate University Stewardship & Serve as a Brand Ambassador</p> <ul style="list-style-type: none"> ❑ Flawless Customer Service ❑ UChicago History 	<p>Drive Discovery & Innovation</p> <ul style="list-style-type: none"> ❑ Fostering Innovation
<p>Display Courage & Conviction</p> <ul style="list-style-type: none"> ❑ Leading Change 	<p>Foster Partnership & Collaboration</p> <ul style="list-style-type: none"> ❑ Influencing Others ❑ Navigating Beyond Conflict ❑ Networking for Enhanced Collaboration

Execution Excellence

<p>Develop Strategic Agility</p> <ul style="list-style-type: none"> ❑ Leading Change ❑ Influential Leadership ❑ Strengthening your Partnerships 	<p>Lead Performance & Flawless Execution</p> <ul style="list-style-type: none"> ❑ Goal Setting ❑ Planning & Organizing your Work ❑ Time Management
<p>Exhibit Business Acumen & Organizational Astuteness</p> <ul style="list-style-type: none"> ❑ Influencing for Organizational Impact ❑ Organization Effectiveness Consulting 	<p>Communicate Effectively & with Influence</p> <ul style="list-style-type: none"> ❑ Communicating for Impact ❑ Understanding & Using Personality Style for Improved Communication ❑ Writing for Results
<p>Exhibit Resilience & Optimize Resources</p> <ul style="list-style-type: none"> ❑ Manage Priorities 	<p>Ensure Decision Quality, Accountability & Drive Results</p> <ul style="list-style-type: none"> ❑ Translating Strategy into Results

Talent Investment

<p>Display Emotional Intelligence</p> <ul style="list-style-type: none"> ❑ High Impact Feedback and Listening ❑ Reacting to Challenging Situations Effectively 	<p>Attract Top Talent</p> <ul style="list-style-type: none"> ❑ The ART of Interviewing ❑ Strong Start
<p>Develop Talent & Institutional Capacity</p> <ul style="list-style-type: none"> ❑ Flawless Customer Service ❑ Managing Projects ❑ Presentation Delivery Skills 	<p>Drive Employee Engagement</p> <ul style="list-style-type: none"> ❑ Coaching for Peak Performance ❑ Engaging and Retaining Talent
<p>Build a High Performing Team</p> <ul style="list-style-type: none"> ❑ Delegating for Results ❑ Leading High Performing Teams ❑ Motivating Others ❑ Resolving Conflict 	<p>Effectively Manage Performance</p> <ul style="list-style-type: none"> ❑ Coaching for Peak Performance ❑ Giving Constructive Feedback ❑ Performance Appraisals – An Overview